

## **Economic Development Manager – Operational Assistance**

This position is responsible for ensuring the competitiveness of Duke Energy served economic development organizations (EDOs) and manages Duke Energy's operational assistance program to the benefit of these local, regional and state EDOs. The position also works closely with the Industry Recruitment team to address economic development organization needs the team identifies. Responsibilities include engaging the appropriate consultants/subject matter experts to provide needed EDO support, managing and organizing events and sales missions to elevate EDO competitiveness and presenting internally and externally on the value of Duke Energy's economic development program.

### **Responsibilities**

- The incumbent will provide local, state, and regional economic development allies with economic development operational assistance through competitive assessments and solution support.
- Manage and organize events and sales missions to elevate the effectiveness and competitiveness of local, state, and regional economic development allies.
- This position will promote Duke Energy's Florida economic development program among internal and external allies.
- The position will engage and coordinate site selection consultant services for the benefit of Duke Energy served economic development organizational competitiveness.

### **Basic/Required Qualifications**

Bachelor's degree and three plus years of job-related experience

### **Additional Preferred Qualifications**

- Demonstrated communication skills with experience in negotiations, preparation of written documents and presentations.
- Familiarity with state and local incentive programs
- Project management skills
- Excellent communication skills
- Economic Development project management experience at the State, Regional or Local level
- Experience in business/industrial recruitment efforts
- Established relationships with State, Regional and local economic development officials
- Established relationships with site selection consultants
- Experience in proposal development and site selection RFI responses

**Travel:** 10-20%

Please [click here](#) to apply.